



FEDERAL ELECTION COMMISSION
WASHINGTON, D.C. 20463

RQ-1

June 21, 2016

DAVID CURTIS 2020
95 EL CAPITAN DRIVE
SAN RAFAEL, CA 94903

IDENTIFICATION NUMBER: C00618124

Response Due Date
07/26/2016

REFERENCE: STATEMENT OF ORGANIZATION

Dear Treasurer:

This letter is prompted by the Commission's preliminary review of the filing referenced above. This notice requests information essential to full public disclosure of your federal election campaign finances. **An adequate response must be received at the Commission by the response date noted above.** Additional information is needed for the following 2 item(s):

1. The Statement of Organization (FEC Form 1) that your committee submitted was not signed. The candidate or the committee's treasurer must sign the Statement of Organization. Please re-submit your filing to include the proper signature. (11 CFR § 102.2(a))
2. You have failed to disclose the name and address of your treasurer on your Statement of Organization (FEC Form 1). Commission Regulations require that the Statement of Organization disclose the name and address of the treasurer of the committee. (11 CFR § 102.2(a)(iv)). Please amend your Statement of Organization to include the missing information.

Please note you will not receive an additional notice from the Commission on this matter. Adequate responses must be received by the Commission on or before the due date noted above to be taken into consideration in determining whether audit action will be initiated. **Requests for extensions of time in which to respond will not be considered.** Failure to provide an adequate response by this date may result in an audit of the committee. Failure to comply with the provisions of the Act may also result in an enforcement action against the committee. Any response submitted by your committee will be placed on the public record and will be considered by the Commission prior to taking enforcement action.

Electronic filers must file amendments (to include statements, designations and reports)

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in an electronic format and must submit an amended report in its entirety, rather than just those portions of the report that are being amended. If you should have any questions regarding this matter or wish to verify the adequacy of your response, please contact me on our toll free number (800) 424-9530 (at the prompt press 5 to reach the Reports Analysis Division) or my local number (202) 694-1142.

Sincerely,

A handwritten signature in black ink, reading "Shannon Ringgold". The signature is written in a cursive, flowing style.

Shannon Ringgold
Campaign Finance Analyst
Reports Analysis Division

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